



STATE OF WASHINGTON
MILITARY DEPARTMENT
EMERGENCY MANAGEMENT DIVISION

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**State Enhanced 9-1-1
Advisory Committee
Meeting Minutes
May 19, 2005**

Members Present:

Interim Chair, Dan Aycock, *Member at Large*
Rebecca Beaton, *Washington Utilities and Transportation Commission (WUTC)*
JoAnn Boggs, *Rural Counties - East*
Joseph Coultsman, *WA State Council of Fire Fighters & Fire Protection Policy Board*
Jack Cvitanovic, *Department of Health*
Dick Dickinson, *Wireless Carrier*
Stephanie Fritts, *Rural Counties - West*
Marty Knorr, *Washington State Patrol (WSP)*
Steve Lich, *Washington Fire Commissioners Association*
Chris Mace, *Washington Association of Sheriff's and Police Chiefs*
Lynn Mell, *Wireless Carrier*
Lorlee Mizell, *Urban Counties - East*
Jim Quackenbush, *National Emergency Number Association (NENA)*
Markus Volke, *Qwest*

Alternate Members Present:

Diane Carlson, *Verizon*
Patti VonBargen, *Association of Washington Cities - East*
Keith Flewelling, *Urban Counties - West*
Richard Kirton, *Association of Public Safety Officials (APCO)*

Guests Present:

James Mullen (*WA State Emergency Management*), Jolynda Walsh (*TCS*), Deanna Wells (*Cowlitz*), and Ben Keller (*Garfield*).

County Coordinators Present:

Wendy Perry (*Chelan*), Naomi Riggins (*Clallam*), Keith Flewelling (*Clark*), Roger Trump (*Columbia*), Cindy Barnd (*Cowlitz*), Terri Thornberry (*Douglas*), Rose Parr (*Ferry*), Virginia Boyd (*Garfield*), Tom Shaughnessy (*Island*), Tracy Stringer (*Jefferson*), Richard Kirton (*Kitsap*), Shirley Chapple (*Klickitat*), Kate Rico (*Lewis*), David Rodriguez (*Okanogan*), **Stephanie Fritts** (*Pacific*), **JoAnn Boggs** (*Pend Oreille*), Jim Ricks (*San Juan*), Dave Cox (*Skamania*), Debby McCanna (*Stevens*), **Jim Quackenbush** (*Thurston*), Dan Bardsley (*Wahkiakum*), and Patti VonBargen (*Whitman*).

State Office Staff Present:

Bob Oenning, Kurt Hardin, Bruce Baardson, David Irwin, William Boyd, and Teresa Lewis.

Welcome and Introductions:

Dan Aycock called the meeting to order at 9:30 a.m. Members and guests introduced themselves.

Review and Approval of the Minutes (April 21, 2005): **Jim Quackenbush** motioned to approve the minutes from the April 21, 2005 meeting as written. **JoAnn Boggs** seconded the motion. The motion carried.



Bob Oenning introduced Bruce Baardson as the newest member of the State E911 Office. Bruce is Catherine Bartholomew's replacement as the E911 Financial Program Manager.

Old Business:

Bob Oenning reported on the funding for the Washington State Patrol (WSP) PSAP in Pierce County. WSP and Pierce County are providing funding along with the State Office for this equipment replacement project. The amount being provided by the State Office is consistent with WAC 118-66-045. *There was a request to determine how much each party, the WSP, Pierce County and the State E911 Office contribute toward the equipment replacement.*

Jim Quackenbush brought up a situation with Telephone Service Priority (TSP). Those counties that had TSP on 9-1-1 trunks, no longer have it. Quackenbush learned that TSP is now state owned. Bob Oenning reported the State Office plans on ordering TSP but needs to have a list of the circuits which that have been requested. Markus Volke of Qwest reported a list of the circuits would be provided to the State Office and PSAPs so they can decide if they want TSP placed on the trunk.

SUBCOMMITTEE REPORTS:

Wireless – Kurt Hardin, State E911 Office:

Marlys Davis was called away and asked Kurt Hardin to present the Wireless report in her absence.

FCC Report – William Boyd of the State E911 Office presented the FCC report for May 19, 2005 [ENCL 1].

Federal 9-1-1: Back in December 2004, the Legislature passed Federal 9-1-1. The rule-making for this legislation was to be completed within 180 days. To date there has been no rules published. The deadline is June of 2005.

Kurt Hardin reported the State Office has created a spreadsheet with Phase I [ENCL 4], Phase II [ENCL 5] and Service Agreements combined on one page [ENCL 6]. Hardin asked the Advisory Committee if they would like to see the existing Phase I & Phase II handout or the composite spreadsheet. Since there was no decision, the State Office will continue to provide all three forms until a decision is made as to which format to use.

The counties were asked to inform the State Office when a new wireless carrier offers service in their county. Information updates should be forwarded to Blessing Guillermo of the State E911 Office by email to B.Guillermo@emd.wa.gov. This information may also be accessed on the state's website located at: <http://emd.wa.gov/2-e911/wireless/04-cvr-maps.htm>.

Phase I & II Service Agreements – Kurt Hardin reported that most of the counties and wireless carriers are signing service agreements. There are a few exceptions and the State Office is working with those counties to resolve the issue. The State Office is requesting assistance from the Assistant Attorney General's Office on the issue of good-faith effort as defined in the WAC. Hardin stated the State Office is hoping to have an answer on this issue before the June Advisory Committee meeting.

Cost Recovery – Kurt Hardin reported the State Office has heard back from most of the wireless carriers. It seems that some will be seeking cost recover; some will not. A few wireless carriers have chosen to remain silent on the issue. The State Office is also determining if carriers would be eligible to receive cost recovery in counties where they do not have a signed service agreements. Wireless carriers have been told they may not use national averages and divide by 50. Wireless carriers must submit Washington State costs, with a cap of 10 cents per subscriber. Wireless carriers will be required to show proof of a good-faith effort in acquiring signed service agreements. Those counties without service agreements in place will be reviewed by the AAG's office on a case-by-case basis to determine if the carrier is eligible to receive cost recovery. Hardin stated the State Office has not received a reply from the AAG's Office at this time.

Default Routing: Kurt Hardin reported the State Office has talked to the AAG's Office about WSP being the default PSAP for Phase I & II routing. The AAG verbally indicated that this would not be an issue, but WAC language needs to be drafted regarding using WSP in a default role. Hardin stated the AAG's Office is looking at the regionalization WAC language first and then will start working on the WSP default WAC language.

Dual Tandem Project – Kurt Hardin stated the Qwest dual tandem project is on schedule and should be in place by the end of June 2005.

It seems there is some wrong information on the Federal Communications Commission (FCC) PSAP Registry. The State Office is working this issue to resolve and will provide the FCC with the correct PSAP information. Bob Oenning noted that he has asked them to specify in their records PSAP's that take 9-1-1 calls.

VoIP – Kurt Hardin distributed a handout on the FCC Hearing on VoIP [ENCL 2] and a listing of Internet Phone Providers [ENCL 3].

STATE OFFICE REPORTS:

Financial Status:

Kurt Hardin reported on the current financial status of the State Office. The first two slides are a snapshot of individual counties reimbursement requests. The Fund Fiscal Year-to-Date slide [ENCL 7] shows the current overall budget on a line-by-line item status. The final slide [ENCL 8] details the fund balance and the project status at the end of the fiscal year.

Legislative Issues:

Bob Oenning presented information the State Office (David Irwin and himself) participate in activities at the national level [ENCL 9]. The following is a list of those groups: *National Reliability and Interconnectivity Council VII (NRIC VII)* – Oenning; *Emergency Services Interconnection Forum (ESIF)* – Second Vice-Chair - Irwin; *National Emergency Number Association (NENA) Non-Traditional Communications Vice-Chair*- Irwin; *International Electrical & Electronic Engineers, Communications Quality and Reliability (IEEE-CQR)* [ENCL 11] – Oenning; and *ComCARE Alliance* – Oenning.

Bob Oenning reported the state budget passed and signed by the Governor. The State E911 Office budget for 2005-07 Biennium is \$34,766,000. There was also a proviso on VoIP, which states, "*No funds from sources other than fees from voice over internet protocol (VoIP) providers may be used to implement technologies specific to the integration of VoIP 911 with E911. The Military Department, in conjunction with the Department of Revenue, shall propose methods for assuring the collection of an appropriate enhanced 911 excise tax from VoIP 911 providers and shall report their recommendations to the legislature by November 1, 2005.*" The new budget goes into effect July 1, 2005.

Oenning referred to the proposed VoIP Legislation [ENCL 10] introduced in congress on May 10, 2005 and the ruling earlier today by the FCC requiring VoIP carriers to provide Enhanced 9-1-1 services for their subscribers.

New Business:

Stephanie Fritts of Pacific County asked why the State E911 Office retained medical protocols but removed fire and law protocols in the CAD Policy. Bob Oenning stated it was an E911 Policy Work Group recommendation. There was some disagreement if that was the intent of the policy. Stephanie Fritts volunteered to double check with the Policy Work Group and report back at the June meeting.

Teresa Lewis noted for information, the Radisson now has two hotels [ENCL 12] on International Blvd. When making room reservations and travel arrangements please make sure that you are choosing the correct hotel.

The next E911 Advisory Committee meeting is set for THURSDAY, JUNE 16, 2005 at THE RADISSON SEATAC HOTEL.

ACTION ITEMS from May 19, 2005 meeting:

- *Jim Quackenbush motioned to approve the minutes from the April 21, 2005 meeting as written. JoAnn Boggs seconded the motion. The motion carried.*
- *There was a request to determine how much each party, the WSP, Pierce County and the State E911 Office contribute toward the equipment replacement. (will be presented at the June AC meeting)*
- *Stephanie Fritts volunteered to double check with the Policy Work Group on the intent of the CAD policy, regarding retention of medical protocols and removal of fire and law protocols. She will report her findings at the June meeting.*
- *Send out 911 Network Topology slide. (sent out on May 27, 2005)*